



# City of Rowlett

## Meeting Agenda

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

### Long-Term Recovery Committee

*City of Rowlett meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Monday, January 25, 2016

6:00 P.M.

Rowlett Community Centre – Room D  
5300 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the order of business at any time prior to adjournment.

1. Call to Order
2. Elect a Chairperson, Vice Chairperson and Secretary
3. Review Section 3 “Responsibilities of Boards and Commissions” and Section 6 “Code of Ethics for Certain Officers” from the City of Rowlett Boards and Commissions Handbook
4. Review guidance from FEMA and NVOAD
5. Discuss types and functions of subcommittees
6. Develop an initial mission statement
7. Establish set meeting dates and times
8. Adjournment

*Laura Hallmark*

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Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 21<sup>st</sup> day of January 2016, by 6:00 p.m.