



CITY OF ROWLETT SPECIAL CITY COUNCIL MEETING AGENDA

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 11, 2022

6:00 P.M.

Municipal Building – 4000 Main St.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Process for Public Input: If you are not able to attend in person, you may complete the [Citizen Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

1. CALL TO ORDER

2. EXECUTIVE SESSION (6:00 P.M.)* Times listed are approximate.

2A. The City Council shall convene into Executive Session pursuant to Texas Government Code, Sec. 551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney regarding process and procedures for membership the North Texas Municipal Water District. (30 minutes)

3. WORK SESSION (6:30 P.M.)*

City Council may receive public input on the following items:

3A. Receive an update from the Rowlett Housing Finance Corporation (RHFC) and the Board of Directors regarding projects and their annual business. (30 minutes)

3B. Discuss a proposal to purchase and install a Mobile Generator Docking Station at the Rowlett Community Centre (RCC). (20 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

INVOCATION - Pastor Cole Hedgecock, First Baptist Church Rowlett

PLEDGES OF ALLEGIANCE – Girl Scout Troop 8082

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Proclamation in recognition of National Code Compliance Month.
- 5B.** Proclamation declaring the week of October 9–15, 2022, as Fire Prevention Week.
- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

6. CITIZENS' INPUT

At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.

7. CONSENT AGENDA

The following may be acted upon in one motion. City Council may request items be removed from the Consent Agenda for individual consideration.

7A. Consider approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): September 20, 2022 Regular Meeting and September 21, 2022 Special Meeting.

7B. Consider a resolution authorizing a purchase order for fiscal year 2023 fee and payment processing services.

Consider action to approve a resolution authorizing a purchase order for payment in the amount of \$119,000 to Paymentus for fiscal year 2023 for fee and payment processing services.

7C. Consider action authorizing payment for computer software maintenance and support services.

Consider action to approve a resolution authorizing the City Manager to execute a purchase order for annual software maintenance and support services for the Police Department's software applications in the amount of \$186,834.69.

7D. Consider action authorizing the renewal of the annual contract for concrete repair and maintenance of streets and alleys.

Consider action to approve a resolution authorizing the City of Rowlett to renew the existing annual contract for concrete repair and maintenance of streets and alleys. (Renewal 1 of 4, with 8.5% unit price increase per Consumer Price Index) with Cam-Crete Contracting, Inc. in an estimated amount of \$1,405,000.00.

7E. Consider action approving and awarding a contract to provide consulting services.

Consider action to approve a resolution accepting the proposal of and awarding a contract to Wavteq, Inc. in the amount of \$46,500 annually for a two-year agreement through September 30, 2024 to provide consulting services for economic development marketing.

7F. Consider action authorizing a purchase order for online data storage, support and maintenance for infrastructure backup and offsite Disaster Recovery Plan.

Consider action to approve a resolution authorizing a purchase order in the amount of \$120,000 to an information technology vendor for online data storage, support and maintenance for infrastructure backup and offsite Disaster Recovery Plan and authorizing the City Manager to execute the necessary documents to purchase said services.

7G. Consider action approving payments for continued annual maintenance payments for Enterprise Resource Planning and Municipal Court software suites.

Consider action to approve a resolution for continued annual maintenance payments to a software vendor in an amount not to exceed \$168,000 for Enterprise Resource Planning and Municipal Court software suites, as provided in the annual budget, and authorizing the City Manager to execute the necessary documents to continue said services.

7H. Consider action approving payment cybersecurity assistance and protection.

Consider action to approve a resolution in the amount of \$64,990.12 for cybersecurity assistance and protection services and authorizing the City Manager to execute the necessary documents to purchase said services.

7I. Consider action authorizing payment for maintenance cost plan for Public Safety Radio System.

Consider action to approve a resolution authorizing the City Manager to execute the third annual payment for an eight-year maintenance cost plan in an estimated annual amount of \$214,490.10 with Motorola and the City of Garland for Rowlett's portion of the Garland/Mesquite/Rowlett/Sachse (GMRS) Public Safety Radio System.

7J. Consider action authorizing a purchase order for Fire Department vehicle.

Consider and approve a resolution authorizing the issuance of a purchase order to Metro Fire Apparatus Specialists, Inc (Metro Fire) in the amount of \$2,186,000 for a Spartan 105' Truck Drawn Aerial apparatus on a Gladiator chassis (Tiller Truck) and associated equipment.

7K. Consider action approving a third year renewal of a five-year contract for medical control and continuing education services.

Consider action to approve the 3rd year of the 5-year contract for medical control and continuing education services for the Rowlett Fire Department (RFD) with The Medical Center of Plano (TMCP) in the amount of \$80,600.

7L. Consider action authorizing agreement payment for software.

Consider action to approve a resolution approving the third-year payment of the City's three-year agreement with a software vendor for software in the amount of \$148,803.68, and authorizing the City Manager to execute the necessary documents.

7M. Consider action authorizing the purchase and installation of a Mobile Generator Docking Station.

Consider action to approve a resolution authorizing the City Manager to execute a purchase order to LJ Power, Inc. for the purchase and installation of a Mobile Generator Docking Station for the Rowlett Community Centre utilizing BuyBoard Contract #657-21 pricing in the amount of \$200,726.00.

7N. Consider action awarding a contract for Herfurth Park Phase 1 Project.

Consider action to approve a resolution accepting the bid of and awarding a contract to North Rock Construction, LLC in the amount of \$597,848.53, and authorizing staff to set aside funds for a ten percent (10%) construction contingency in the amount of \$59,784.85 and a maximum allowance of up to \$10,000 for an early completion bonus as set forth in the project bidding documents resulting in a total project budget of \$667,633.38 for the Herfurth Park Phase 1 Project and authorizing the Mayor to execute the necessary documents for said services.

7O. Consider action authorizing a Task Authorization for additional construction services associated with management of the Dalrock South Curve Improvements Project.

Consider action to approve a resolution authorizing Task Authorization FY22-GAR-01-SUPP1 to PO#22200297 in the amount of \$2,922.00 with Garver, LLC for additional construction services associated with management of the Dalrock South Curve Improvements Project (ST2149) and authorizing the Mayor to execute the necessary documents for said services.

7P. Consider action denying Oncor's application to increase system-wide transmission and distribution rates.

Consider action to approve a resolution denying Oncor Electric Delivery Company LLC's (Oncor) application for rate change to increase system-wide transmission and distribution rates.

8. INDIVIDUAL CONSIDERATION

8A. Consider action to approve an ordinance appointing and approving an employment agreement with Chris Kilgore to serve as Chief Judge for the City of Rowlett Municipal Court.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

9. ADJOURNMENT

Stacey Chadwick

Stacey Chadwick, Deputy City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 6th day of October 2022, by 5:00 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com